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FINE ARTS COMMISSION

AGENDA

11 March 1985 - 1100 hours

Room 7D32 Hqs.

1. Call to Order by Chairman.

2. Review of February Minutes.

3. Committee Reports

a. Exhibits

1. Iranian Poster Exhibit -

2. Far East Exhibit -

4. Old Business

a. Signs and Posters Installed in Corridors

b. Location of FBIS Dish Antenna

c. Installation of Wall Map in 1B Corridor

d. Additional Displays of Information on Library
Acquisitions

e. First Visit by Color Consultant

f. New Building Colors

5. New Business

a. Installation of New Sewer Line

b. Certificate of Appreciation for FAC Supporters

6. Next Meeting - 8 April 1985.

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MINUTES
OF THE 11 FEBRUARY 1985
MEETING OF THE FINE ARTS COMMISSION

1. The meeting was called to order at 1100 hours in Room 7D32 Headquarters. Present were:

Members:

Consultant:

Others:

2. The minutes of the January meeting were approved as submitted.

3. Committee Reports

a. Exhibits

March - Employee Photography Exhibit

[redacted] said that the notice was ready to go out and [redacted] had sent some items for the FAC to look at since she was unable to be at the meeting.

April - Employee Craft Exhibit

[redacted] reported that she had been in touch with [redacted] who is working on posters for the Employee Craft Exhibit.

May - Far East Exhibit.

June - Hot Air Ballooning Exhibit

[redacted] reported that [redacted] has signed the amendment to the contract covering our use of her pictures. [redacted] is working with [redacted] on this exhibit. Ms. [redacted] would like us to consider sending this exhibit to universities. After a considerable amount of discussion the

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Commission concluded that the suggestion was not practicable. [] suggested that we consider displaying the exhibit at NPIC or other Agency buildings. [] requested that [] explore the suggestion with his NPIC colleague on the Work Environment Committee []

Other Possible Exhibits

[] was called out of town again. She sent three packets of examples of labels for the posters to be included in the Iranian exhibit. A time for the exhibit has still not been decided, but we have an opening in July and August.

Far East Exhibit - [] was present at the meeting and explained some of the possible ways the Far East Exhibit could be presented. [] had a brochure from a California company advertising travelling or touring exhibits. One which might be appropriate for us is The Chinese of America, 1783 to 1980. As an alternative, [] suggested an exhibit on people in many different occupations, military, scientific, electronic, political and artistic, following a theme of fulfilling America's promise. [] said the concept is interesting, but questioned the amount of time available to get this exhibit together. [] has about 3/4 of the info that he needs. We would want to minimize the narrative and emphasize the photos, but [] said the photos would come from newspaper clippings. [] suggested that it would be worth writing some letters to request photos from the individuals; newspaper clippings would not blow up into very good quality photographs. [] suggested that it would be interesting to have pictures of the people at work. [] agreed to come back to the March meeting and let us know what progress he has made.

4. Old Business

a. Signs and pictures Installed in Corridors by Individual Offices

[] reported that he had sent letters to SOVA and OGI and a letter to D/OL. In them he deferred to Logistics, asking D/OL to task HOME to work with the two offices to find more appropriate locations for the signs.

b. Upgrading Display Panels and Cases in Exhibit Hall

[] reported that she had contacted a person at ShoTel, a firm that does a lot of work for museums. [] presented a photo of their recent designs of display cases. [] will request a drawing from ShoTel to conform with

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our specifications. Regarding the new display panels, Ms. [] said the preliminary design was sent on to the architectural design staff which will have a drawing done in time for contract bidding in May.

c. FBIS Request to Install Dish Antennas

[] reminded those present of the FAC's reluctant approval of the installation of another dish antenna on the north edge of the north parking lot. Our approval was given with the understanding that it would be the size of the one already installed in that area. Evidently, FBIS wish to install a much larger dish, but they are aware that they will have to find a different location if the dish antenna goes to 10 meters.

a. Wall Map in 1B Corridor

[] reported that a new smooth finish has been applied to the wall to provide a good base for the replacement map of Paris. The photographic work was more carefully done this time and the results look good. Regrettably, while the workman's back was turned someone stole one of the prints, so there will be a 30"x40" blank square on the wall until P&PD can print a replacement.

5. New Business

a. Additional Displays of Information on Library Acquisitions

[] reported that [] has received a suggestion from a colleague that in order to add to the library's information that book covers be posted in elevator wells. Following a short discussion it was decided that this idea should be tabled until next meeting to give [] an opportunity to be present for the discussion.

b. Renovation of CPAS and Operations Center Space

[] received a memo from CPAS asking for permission to install vertical blinds in the Operations Center and on the north side of F corridor on the seventh floor.

[] responded that because the Operations Center is "public" space with special furnishings it would be appropriate to install special blinds there, but that there was no justification for installation of non-standard equipment on the north side of the F corridor. He also told them that the FAC had been disappointed that there was no attempt to present us with a proposal before they went to contract. They did furnish

[] with a design and asked for help with colors. [] was asked to write a paragraph for the next

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Logistics Notice, reminding planners that they have the responsibility to clear with the FAC any renovation plans involving the use of non-standard colors or equipment.

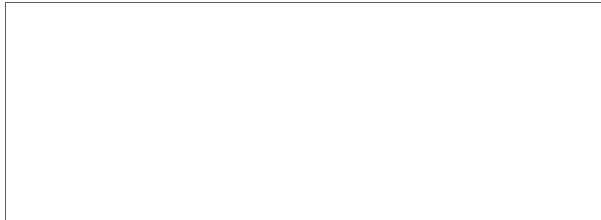
c. Use of Backlit Transparencies in Lieu of Posters

25X1 [] showed some photographs of a proposed project using backlit frames with transparencies for displaying certain messages instead of using photographic or printed materials in display areas. The FAC concluded that general use of these backlit frames would not be desireable.

25X1 6. [] reported that [] has successfully survived some major surgery and is home in Arlington recuperating.

7. The next meeting of the FAC will be held on Monday, 11 March 1985 at 1100 hours in Room 7D32.

8. The meeting was adjourned at 1200.



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